

# eBook Membership Frequently Asked Questions

## How many eBooks are included in the eBooks75 Membership?

Currently, there are a total of 75 eBooks: 10 titles in each level from A/I to I/16, and 5 titles in levels J/I7 and K/I8. For a complete list of current titles, please click here.

## How long does a membership last?

An eBooks75 Membership allows access to the titles for 12 months from the date of purchase.

#### Do memberships auto-renew after a year?

No. Your eBooks75 Membership will not auto-renew. You will receive an email notifying you that the membership is ending. At that time, you may elect to repurchase.

# Can I place an order with a purchase order?

Yes. We accept purchase orders from schools, school districts, and PTOs. You may submit a P.O. via fax (800-951-4077) or email (admin@maryruthbooks.com). For each eBook75 Membership you are purchasing, please be sure to include the team name, the name of the teacher(s), and their email address(es). Without this information a teacher will not have managerial control of their membership and will not be able to invite students.

#### Do you collect state sales tax?

We collect sales tax in states where required by federal and state laws. If your organization is tax exempt, please provide your organization's exempt number. You may also be required to submit an exemption verification form.

## How long will it take to get my books after I order them?

If you pay with a credit card, your account is activated as soon as the purchase is complete. Please see step-by-step instructions for <u>Getting Started with Your eBook Membership</u> if you have questions about setting up your eBook accounts.

## Does the eBooks75 Membership require internet access?

Yes, the eBooks75 Membership requires an internet access at all times to operate.

#### What devices can my students use to read the eBooks?

Our eBooks do not require any special software. They are able to be read on any desktop computer or tablet. All your students will need is an internet connection.

# What if I purchased the 6-student eBooks75 Membership, and would like to upgrade to the 30- student eBooks75 Membership?

If you would like to upgrade your membership, please contact us for a quote at admin@maryruthbooks.com.

#### What if I need more than 30 seats in my Membership?

If you need spots for more than 30 students, please contact us for a quote at admin@maryruthbooks.com.